



BOARD OF DIRECTORS BOARD OF DIRECTORS

Anne Stokman, RN, President
Timothy Benefield, Vice-President
Becky Campo, Secretary
Luis Avila, Treasurer

PO Box 187, Patterson, CA 95363
Phone (209) 892-8781 Fax (209) 892-3755

BOARD OF DIRECTORS MEETING MINUTES
Monday, March 25, 2024 @ 6:00 pm
(rescheduled to 7:00 pm)

1. **Call to order at 7:00 pm** by President, Anne Stokman

2. **Pledge of Allegiance**

3. **Roll Call**

Directors Present: President, Anne Stokman
Vice President, Timothy Benefield
Treasurer, Luis Avila
Secretary, Becky Campo (absent)

Staff Present: CEO, Karin Freese
Ambulance Director, Paul Willette
HC Manager, Suzie Benitez
Clerk of the Board/Financial Accounting Manager, Maria Reyes-Palad
Clinical Ed and QI Manager, Jim Whitworth

District Legal Council: Dave Ritchie, Cole Huber, LLP

We have a quorum.

4. **Reading of the District's Vision, Mission, and Value Statements:**

Vision: "A locally cultivated, healthier community."
Mission: "To provide, promote, and partner in quality healthcare for all."
Values: "Compassion – Commitment – Excellence"

5. **Public Comment Period**

Ms. Freese announced the upcoming interview of Meg Matthew of Patterson Irrigator with provider Raj Singh regarding the new urgent care service offered at the clinic. A front-page ad will be posted in this week's newspaper issue.

6. **Declarations of Conflict** [Board members disclose any conflicts of interest with agenda items]
None.

7. **Approval of Agenda:**

M/S/C: To approve the agenda as posted.
Directors Benefield/Avila
Ayes: Directors Avila, Stokman, Benefield
Nays: None
Abstain: None
Motion: Passed

8. **Consent Calendar*** [Routine committee reports, minutes, and non-controversial items]

A. * Approve Board Meeting Minutes – February 26, 2024

M/S/C. Approve the Consent Calendar.
Directors Benefield/Avila
Ayes: Directors: Avila, Stokman, Benefield

Nays: None
Abstain: None
Motion: **Passed**

9. Regular Calendar* *[Members of the public may address the Board as the Board considers each item. Each speaker is allowed a maximum of five minutes.]*

A. **No Items were moved from the consent calendar.**

B. **Opening New Bank Account**

Ms. Freese and Ms. Reyes-Palad explained the need to find a new bank for an effective fund management system and internal control. Board direction was to find offerings of banks with local branches.

C. **Budget Adjustment - Revenue**

Ms. Freese explained the overstatement of Ambulance budgeted revenue due to commercial insurance rate adjustments. An analysis report by billing departments was utilized and made as a basis for an adjustment of \$560K reduction to ambulance net patient service revenue.

M/S/C. To approve Ambulance revenue budget adjustment as per discussed.

Directors Avila/Benefield

Ayes: Directors: Avila, Stokman, Benefield

Nays: None

Abstain: None

Motion: **Passed**

D. **CEO Evaluation Policy Review & Amendment**

Tabled to next meeting

For Item D & E, a copy of an amended CEO Annual Developmental Review and Performance Evaluation Policy was distributed during the meeting.

E. **CEO Evaluation Committee Appointment**

Tabled to next meeting

10. Review of Written Reports

- A. Administration – Ms. Freese (verbal)
- B. Ambulance – Mr. Willette
- C. Health Center – Ms. Benitez
- D. Human Resources – Mr. Trefault
- E. Legislative Watch List – Ms. Freese

11. Strategic Planning

- A. FY 2023-24 Next 90 Days Update (attached)
- B. Strategic Planning Board Retreat
 - 1) Warm-up – Wed, May 15, from 5:30 PM to 7:00 PM
 - 2) Retreat – Thu, May 16, from 10:00 AM to 4:00 PM
 - 3) District staff will look for possible venues. The Board recommended some locations. Information to be provided at the next Board meeting.

Adjourned to Closed Session @ 8:02 pm

12. Closed Session *[Board of Directors may recess to closed session to discuss certain matters as legally permitted. Any action taken shall be reported in open session.]*

- A. Gov't Code § 54957.6 Conference with Labor Negotiator

Employee Organization: USW TEMSA
Local 12911
Negotiators: David Ritchie, JD
Karin Freese & Paul Willette

B. Health & Safety Code 321069(c)(2)

District Health Care Trade Secret (i.e., necessary to initiate a new district service or program or add a district health care facility and, if prematurely disclosed, create a substantial probability of depriving the district of a substantial economic benefit).

13. Reconvene to Open Session @ 8:32 pm - Report of Closed Session

14. Director Correspondence, Comments, Future Agenda Items - None

15. Upcoming Regular Board and Standing Committee Meeting Dates Information

Finance – Wed, Apr 24 @ 8:15 AM

Strategic Planning Board Retreat Warm-up

Strategic Planning Board Retreat

Finance – Wed, May 22 @ 8:15 AM

Finance – Wed, Jun 19 @ 8:15 AM

Board – Mon, Apr 29 @ 6:00 PM

Wed, May 15th from 5:30-7:00 PM

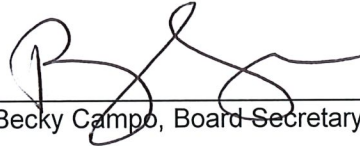
Thu, May 16th from 10:00AM to 4:00 PM

Board – Mon, May 20 @ 6:00 PM

Board – Mon, June 24 @ 6:00 PM

16. Adjourn @ 8:33 pm

Respectfully Submitted:



Becky Campo, Board Secretary

6/3/2024

Date Signed

