

**BOARD OF DIRECTORS**

Anne Stokman, RN, President  
 Timothy Benefield, Vice-President  
 Becky Campo, Secretary  
 Luis Avila, Treasurer  
 (Vacant), Zone 4-Director

PO Box 187, Patterson, CA 95363  
 Phone (209) 892-8781 Fax (209) 892-3755

**BOARD OF DIRECTORS MEETING**

**Monday, September 30, 2024 @ 6:00 pm**

Del Puerto Health Center, 1700 Keystone Pacific Parkway, Ste B, North Conference Room

**PUBLIC COMMENT PERIOD:** Matters under the jurisdiction of the Board and not on the posted agenda may be addressed by the general public at the beginning of the regular agenda. If you wish to speak on an item on the agenda, you are welcome to do so during consideration of the agenda item itself. If you wish to speak on a matter that does not appear on the agenda, you may do so during the Public Comment period; however, California law prohibits the Board from acting on any matter which is not on the posted agenda unless it is determined to be an emergency by the Board of Directors. Persons speaking during the Public Comment will be limited to five minutes. Depending on the number of persons wishing to speak, speaking time may be reduced to allow all public members to address the Board. Public comments must be addressed to the board through the President. Comments to individuals or staff are not permitted.

**CONSENT CALENDAR:** These matters include routine financial and administrative actions and are identified with an asterisk (\*). All items on the consent calendar will be voted on as a single action at the beginning of the meeting under the section titled "Consent Calendar" without discussion. If you wish to discuss an item on the Consent Calendar, please notify the Clerk of the Board prior to the beginning of the meeting or you may speak about the item during Public Comment Period.

**REGULAR CALENDAR:** These items will be individually discussed and include all items not on the consent calendar, all public hearings, and correspondence.

**CLOSED SESSION:** Is the portion of the meeting conducted in private without the attendance of the public or press to discuss certain confidential matters specifically permitted by the Brown Act. The public will be provided an opportunity to comment on any matter to be considered in closed session prior to the Board adjourning into closed session.

**ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA:** Please raise your hand or step to the podium at the time the Board President announces the item. In order that interested parties have an opportunity to speak, any person addressing the Board will be limited to a maximum of 5 minutes unless the President of the Board grants a longer period.

**BOARD AGENDAS AND MINUTES:** Board agendas and minutes are typically posted on the Internet on Friday afternoons preceding a Monday meeting at the following website: <https://dphealth.specialdistrict.org/board-meetings>.

Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the District office at 875 E Street, Patterson, CA during normal business hours. Such documents are also available online, subject to staff's ability to post the documents before the meeting, at the following website <https://dphealth.specialdistrict.org/board-meetings>.

**NOTICE REGARDING NON-ENGLISH SPEAKERS:** Board of Director meetings are conducted in English and translation to other languages is not provided. Please arrange for an interpreter, if necessary.

**REASONABLE ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (209) 892-8781. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Cell phones must be silenced or set in a mode to not disturb District business during the meeting.

**DEL PUERTO HEALTH CARE DISTRICT**  
**Board of Directors Meeting**  
**Monday, September 30, 2024 @ 6:00 pm**

Del Puerto Health Center, 1700 Keystone Pacific Parkway, Ste B, North Conference Room

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Board of Directors Roll Call**
4. **Reading the Vision, Mission, and Value Statements**  
*Vision: "A locally cultivated, healthier community."*  
*Mission: "To provide, promote, and partner in quality healthcare for all."*  
*Values: "Compassion – Commitment – Excellence"*
5. **Public Comment Period** *[Members of the public may address the Board on any issues on the Consent Calendar and items not listed on the agenda that are within the purview of the District. Comments on the agenda are made when the Board considers each item. Each speaker is allowed a maximum of five minutes. Board members may not comment or act on items not on the agenda.]*
6. **Declarations of Conflict** *[Board members disclose any conflicts of interest with agenda items]*
7. **Approval of Agenda** **Action**  
*[\*Directors may request moving any consent calendar item to the regular calendar or change the order of the agenda items.]*
8. **Closed Session** *[Board of Directors may recess to closed session to discuss certain matters as legally permitted. Any action taken shall be reported in open session.]*
  - A. Health & Safety Code 321069(c)(2) District Health Care Trade Secret (i.e., necessary to initiate a new district service or program or add a district health care facility and, if prematurely disclosed, create a substantial probability of depriving the district of a substantial economic benefit).
9. **Consent Calendar\*** *[Routine committee reports, minutes, and non-controversial items]* **Action**
  - A. \*Approve Finance Committee Minutes – July 30, 2024
  - B. \*Approve Finance Committee Minutes – August 20, 2024
  - C. \*Approve Finance Report & Warrants for the month ending August 31, 2024
  - D. \*Approve Board Meeting Minutes – August 26, 2024
  - E. \*Approve Special Board Meeting Minutes – September 23, 2024
  - F. \*Accept Written Department/Committee Reports – Administration, Ambulance, Health Center, Human Resources, Legislation, and Community Health Needs Assessment.
10. **Regular Calendar**
  - A. *\*Any Consent Calendar items moved to the Regular Calendar* **Action**
  - B. Report of any Action taken in Closed Session **Action**
  - C. Approve the 6th Amendment to the CEO's Contract **Action**
  - D.
11. **Director Correspondence, Comments, Future Agenda Items** Information Only
12. **Upcoming Regular Board and Standing Committee Meeting Dates** Information Only

Finance – Wed, Oct 23 @ 6:00 PM	Board – Mon, Oct 28 @ 6:00 PM
Finance – Wed, Nov 20 @ 6:00 PM	<b>Board – Mon, Nov 18 @ 6:00 PM</b>
<b>Finance – Wed, Dec TBD</b>	<b>Board – Mon, Dec 9 @ 6:00 PM</b>
13. **Adjourn**

**DEL PUERTO HEALTH CARE DISTRICT**  
**875 E Street, Patterson, CA 95363**  
**FINANCE MEETING**  
**MINUTES July 30, 2024**

- 1. Call to order/Attendance**  
 The meeting was called to order by Luis Avila 6:41 PM  
**Other Board Members Present:** Becky Campo  
**Staff Members Present:** Karin Freese, Administrative Director/CEO, Robert Trefault, HR Manager and Maria Reyes-Palad, Financial Accounting Manager
- 2. Public Participation –** there were no comments.
- 3. Acceptance of Agenda**  
 M/S/C Becky Campo/Luis Avila to accept the agenda as presented.
- 4. Finance Report Review**
  - A. Review for Approval: June 22, 2024, Finance Meeting Minutes**  
 M/S/C Becky Campo/Luis Avila to accept the minutes for June 22, 2024, as presented.
  - B. Review Financial Reports for June 2024**  
 Maria Reyes-Palad reviewed the Financial Reports for June 2024 and answered all questions regarding the reports. Becky Campo requested for COVID report for next meeting.  
 M/S/C Becky Campo/Luis Avila approved to recommend that the Board accept the June 2024 Financial Reports as presented.
  - C. Review for Recommendation June 2024 Warrants**  
 Maria Reyes-Palad reviewed the report and answered all questions regarding the Warrants. Total Warrants for each month were increasing and require an increase of the district's Operating Reserve and to be presented next finance meeting.  
 M/S/C Becky Campo/Luis Avila approved to recommend that the Board accept the Warrants as presented.
- 5. Old Business – NONE**
- 6. New Business**
  - A. Mid-Management Market Evaluation**  
 Robert Trefault presented Mid-management Market Evaluation with corresponding Job Description of Staff Accountant, Assistant HC Manager and Executive Secretary. Budget Impact of \$60K total of salaries plus benefits based on market mid-range.  
 M/S/C Luis Avila/Becky Campo approved the mid-management salary evaluation with a Budget Impact of \$60K to recommend for Board's approval.
- 7. Accounting and Finance Manager Report**
  - A. Asset Replacement Fund Update 2024**  
 No discussion or review was made of Asset Replacement Fund Update 2024.  
 Information Only – No Action Taken.
  - B. E Street Land & Building Details**  
 No discussion or review was made of E Street Land & Building Details.  
 Information Only – No Action Taken.
  - C. Set Schedule for Committee Review of Account Reconciliations**  
 To be scheduled with Becky Campo to review the account Reconciliations.  
  
 Next Finance Committee Meetings scheduled as follows:  
 Tuesday, Aug 20 @ 6:00PM  
 Wednesday, September 25 @ 6:00 PM  
 Wednesday, October 23 @ 6:00PM

**DEL PUERTO HEALTH CARE DISTRICT  
875 E Street, Patterson, CA 95363  
FINANCE MEETING  
MINUTES July 30, 2024**

**8. Meeting adjourned – 07:15 PM**

Respectfully submitted,

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Luis Avila, Treasurer

DRAFT

**DEL PUERTO HEALTH CARE DISTRICT**  
**875 E Street, Patterson, CA 95363**  
**FINANCE MEETING**  
**MINUTES August 20, 2024**

1. **Call to order/Attendance**  
The meeting was called to order by Luis Avila 6:06 PM  
**Other Board Members Present:** Becky Campo  
**Staff Members Present:** Karin Freese, Administrative Director/CEO, Robert Trefault, HR Manager and Maria Reyes-Palad, Financial Accounting Manager
2. **Public Participation** – there were no comments.
3. **Acceptance of Agenda**  
M/S/C Becky Campo/Luis Avila to accept the agenda as presented.
4. **Finance Report Review**
  - A. Review for Approval: July 30, 2024, Finance Meeting Minutes  
M/S/C Becky Campo/Luis Avila to accept the minutes for July 30, 2024, as presented.
  - B. Review Financial Reports for July 2024  
Maria Reyes-Palad reviewed the Financial Reports for July 2024 and answered all questions regarding the reports.  
M/S/C Becky Campo/Luis Avila approved to recommend that the Board accept the July 2024 Financial Reports as presented.
  - C. Review for Recommendation July 2024 Warrants  
Maria Reyes-Palad reviewed the report and answered all questions regarding the Warrants.  
M/S/C Becky Campo/Luis Avila approved to recommend that the Board accept the Warrants as presented.
5. **Old Business – NONE**
6. **New Business – NONE**
7. **Accounting and Finance Manager Report**
  - A. Asset Replacement Fund Update 2024  
No discussion or review was made of Asset Replacement Fund Update 2024.  
Information Only – No Action Taken.
  - B. E Street Land & Building Details  
No discussion or review was made of E Street Land & Building Details.  
Information Only – No Action Taken.
  - C. COVID19 Profit & Loss Report  
No discussion or review was made of COVID19 Profit & Loss Report.  
Information Only – No Action Taken.
  - D. Set Schedule for Committee Review of Account Reconciliations  
Becky Campo to reviewed the account Reconciliations.  
Next Finance Committee Meetings scheduled as follows:  
Tuesday, September 24 @ 6:00 PM  
Wednesday, October 23 @ 6:00PM
8. **Meeting adjourned – 07:15 PM**

Respectfully submitted,

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Luis Avila, Treasurer



Del Puerto Health Care District  
**Balance Sheet**  
As of August 31, 2024

	Aug 31, 24	Jul 31, 24	% Change	Aug 31, 23	% Change	Notes
<b>ASSETS</b>						
Current Assets						
<b>Total Checking/Savings</b>	6,161,899	6,222,001	(1%)	3,757,956	64%	
<b>Total Accounts Receivable</b>	1,064,354	1,248,215	(15%)	1,213,259	(12%)	
Total Other Current Assets	596,136	451,710	32%	580,041	3%	
<b>Total Current Assets</b>	7,822,389	7,921,926	(1%)	5,551,256	41%	
Fixed Assets						
Total 151.000 · Capital assets	5,061,074	5,073,139	(0%)	4,946,444	2%	
<b>Total Fixed Assets</b>	5,061,074	5,073,139	(0%)	4,946,444	2%	
Other Assets						
150.000 · Lease Receivable - Non Current	273,263	273,263		273,263		
Total Other Assets	273,263	273,263		273,263		
<b>TOTAL ASSETS</b>	<b>13,156,726</b>	<b>13,268,328</b>	<b>(1%)</b>	<b>10,770,963</b>	<b>22%</b>	
<b>LIABILITIES &amp; EQUITY</b>						
Liabilities						
Total Current Liabilities	580,052	595,309	(3%)	455,817	27%	
Total Long Term Liabilities	1,647,221	1,652,934	(0%)	1,715,575	(4%)	
<b>Total Liabilities</b>	<b>2,227,273</b>	<b>2,248,243</b>	<b>(1%)</b>	<b>2,171,392</b>	<b>3%</b>	
Equity						
350.000 · Unrestricted Assets	4,442,065	4,522,065	(2%)	2,705,771	64%	
Total 360.000 · Assigned Fund Balance	2,672,135	2,672,135		2,636,216	1%	
Total 370.000 · Restricted Fund Balance	1,344,862	1,260,638	7%	456,422	195%	
390.000 · Net Fixed Assets (Capital)	2,492,762	2,492,762		2,492,762		
Net Income	(22,369)	72,489	(131%)	308,402	(107%)	YTD Result
Total Equity	10,929,455	11,020,089	(1%)	8,599,573	27%	
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>13,156,728</b>	<b>13,268,332</b>	<b>(1%)</b>	<b>10,770,965</b>	<b>22%</b>	

	Aug 31, 24	Jul 31, 24
<b>Month End Cash Balance</b>	6,161,899	6,222,001
101.015 - TCB Keystone C 8641	(42,892)	(429,777)
103.100 - TCB USDA Debt Reserve 7237	(122,964)	(122,962)
370.010 - Mitigation Fees	(1,182,325)	(1,173,885)
360.030 - Asset Replacement Fund	(1,181,135)	(1,181,135)
AP & Payroll Liabilities	(508,781)	(523,752)
<b>UNENCUMBERED CASH</b>	<b>3,123,802</b>	<b>2,790,490</b>
Percent of Operating Reserve	210%	187%
360.070 - Operating Reserve	1,491,000	1,491,001

Del Puerto Health Care District  
YTD by Class  
July through August 2024

	Total 01 Administration			Ambulance			Total 03 Del Puerto Health Center			Total 090 Other Non-Operating			Total 096 Keystone Bldg C			OVERALL		
	Jul - Aug 24	Budget	FY24-25 Budget	Jul - Aug 24	Budget	FY24-25 Budget	Jul - Aug 24	Budget	FY24-25 Budget	Jul - Aug 24	Budget	FY24-25 Budget	Jul - Aug 24	Budget	FY24-25 Budget	Jul - Aug 24	Budget	FY24-25 Budget
Ordinary Income/Expense																		
Income																		
401.000 · Gross Patient Service Revenue				1,880,202	1,890,748	11,344,486	733,745	851,362	5,108,174							2,613,947	2,742,110	16,452,660
403.000 · Adjustments				(1,042,809)	(1,122,775)	(6,736,647)	(210,158)	(112,402)	(674,412)							(1,252,967)	(1,235,177)	(7,411,059)
405.000 · Bad Debt				(170,239)	(111,534)	(669,203)	11,923	(7,659)	(45,953)							(158,316)	(119,193)	(715,156)
407.000 · Other Income		333	2,000	415	1,355	8,130	1,770	2,104	12,626							2,185	3,792	22,756
<b>Total Income</b>		<b>333</b>	<b>2,000</b>	<b>667,569</b>	<b>657,794</b>	<b>3,946,766</b>	<b>537,281</b>	<b>733,406</b>	<b>4,400,435</b>							<b>1,204,850</b>	<b>1,391,533</b>	<b>8,349,201</b>
Gross Profit		333	2,000	667,569	657,794	3,946,766	537,281	733,406	4,400,435							1,204,850	1,391,533	8,349,201
Expense																		
601.000 · Salaries & Wages	94,225	98,800	573,042	379,982	343,242	2,017,300	315,864	320,817	1,860,722							790,071	762,859	4,451,064
602.000 · Employee Benefits	20,758	25,259	149,655	79,564	77,644	466,065	86,197	93,175	559,119							186,519	196,078	1,174,839
603.000 · Professional Fees	25,066	45,000	148,000	9,488	6,500	39,000	69,439	74,863	434,392							103,993	126,363	621,392
604.000 · Purchased Services	2,203	2,380	14,733	43,011	42,942	257,651	74,766	66,249	397,494							119,980	111,571	669,878
605.000 · Supplies	1,161	1,380	8,280	20,773	15,252	91,511	25,430	17,789	106,734							47,364	34,421	206,525
606.000 · Utilities	1,458	1,370	8,218	4,736	4,409	26,455	8,375	7,860	47,065							14,569	13,639	81,738
607.000 · Rental and Lease			277				432	432	2,592							432	432	2,869
608.000 · Insurance Coverages	11,826	6,965	41,792	36,635	35,270	211,619	24,192	23,541	141,249							72,653	65,776	394,660
609.000 · Maintenance & Repairs	435	260	1,266	12,499	14,534	87,202	8,525	6,533	39,196							21,459	21,327	127,664
610.000 · Depreciation and Amortization	1,991	1,758	10,549	40,941	40,333	242,000	15,891	14,869	89,215		24,300	8,063	7,933	47,597		66,886	64,893	389,361
611.000 · Other operating expenses	24,799	18,780	83,894	117,327	105,609	563,146	23,190	22,886	137,178							165,316	147,275	808,518
699.999 · Condensed Item Adj. Expense	(172,886)	(159,754)	(958,521)	86,443	79,877	479,260	86,443	79,877	479,260									
<b>Total Expense</b>	<b>11,035</b>	<b>42,199</b>	<b>81,185</b>	<b>831,399</b>	<b>765,611</b>	<b>4,481,209</b>	<b>738,743</b>	<b>728,891</b>	<b>4,294,216</b>			<b>24,300</b>	<b>8,063</b>	<b>7,933</b>	<b>47,597</b>	<b>1,589,240</b>	<b>1,544,634</b>	<b>8,928,507</b>
Net Ordinary Income	(11,035)	(41,866)	(79,185)	(163,830)	(107,817)	(534,443)	(201,462)	4,515	106,219			(24,300)	(8,063)	(7,933)	(47,597)	(384,390)	(153,101)	(579,306)
Other Income/Expense																		
Other Income																		
701.000 · District Tax Revenues				41,910	41,910	251,459				288,116	288,116	1,728,695				330,026	330,026	1,980,154
703.000 · Investment Income							0			21,420	13,000	70,000				21,420	13,000	70,000
704.000 · Interest Expense							(8,572)	(8,571)	(50,200)						116,019	(8,572)	(8,571)	(50,200)
705.000 · Tenant Revenue													22,566	19,337		22,566	19,337	116,019
710.000 · Misc Other Income			2,000						5,000									7,000
<b>Total Other Income</b>			<b>2,000</b>	<b>41,910</b>	<b>41,910</b>	<b>251,459</b>	<b>(8,572)</b>	<b>(8,571)</b>	<b>(45,200)</b>	<b>309,536</b>	<b>301,116</b>	<b>1,798,695</b>	<b>22,566</b>	<b>19,337</b>	<b>116,019</b>	<b>365,440</b>	<b>353,792</b>	<b>2,122,973</b>
Other Expense																		
802.000 · Keystone District Expense													3,420	2,751	16,507	3,420	2,751	16,507
810.000 · Misc Other Expense												100,000						100,000
<b>Total Other Expense</b>												<b>100,000</b>			<b>16,507</b>			<b>116,507</b>
Net Other Income			2,000	41,910	41,910	251,459	(8,572)	(8,571)	(45,200)	309,536	301,116	1,698,695	19,146	16,585	99,512	362,020	351,040	2,006,466
<b>Net Income</b>	<b>(11,035)</b>	<b>(41,866)</b>	<b>(77,185)</b>	<b>(121,920)</b>	<b>(65,907)</b>	<b>(282,984)</b>	<b>(210,034)</b>	<b>(4,056)</b>	<b>61,019</b>	<b>309,536</b>	<b>301,116</b>	<b>1,674,395</b>	<b>11,084</b>	<b>8,653</b>	<b>51,915</b>	<b>(22,369)</b>	<b>197,940</b>	<b>1,427,160</b>



**Del Puerto Health Care District  
 Warrants by Bank Account**

August 2024

Type	Date	Num	Name	Credit	Notes
<b>101.000 - Cash and cash equivalents</b>					
<b>101.010 - Tri Counties Bank</b>					
<b>101.011 - TCB-Operating Checking 1739</b>					
Check	08/31/2024			25.00	
Check	08/31/2024			25.00	
Bill Pmt -Check	08/06/2024	ACH	Data Path, Inc	6,345.04	
Bill Pmt -Check	08/06/2024	ACH	DeliverHealth	237.00	
Bill Pmt -Check	08/23/2024	ACH	Beta Healthcare - Workers Comp	7,492.83	
Bill Pmt -Check	08/23/2024	ACH	Beta Healthcare Group	17,913.08	
Bill Pmt -Check	08/23/2024	ACH	DeliverHealth	79.00	
Bill Pmt -Check	08/12/2024	EFT	City Of Patterson-H2O, sewer, garbag	640.85	
Bill Pmt -Check	08/19/2024	EFT	ABW Medical, LLC	1,200.00	
Bill Pmt -Check	08/26/2024	EFT	ABW Medical, LLC	8,230.00	
Bill Pmt -Check	08/16/2024	EFT	FP Mailing Solutions	300.00	
Bill Pmt -Check	08/06/2024	EFT	Umpqua Bank	12,603.21	
Bill Pmt -Check	08/21/2024	EFT	Athena Health, Inc.	26,945.05	
Check	08/26/2024	EFT	Umpqua Bank	8,000.00	
Bill Pmt -Check	08/01/2024	33039	Comcast Business Voice Edge	2,251.54	
Bill Pmt -Check	08/01/2024	33040	Economic & Planning Systems, Inc	10,477.50	
Bill Pmt -Check	08/01/2024	33041	Golden State Communications	393.13	
Bill Pmt -Check	08/01/2024	33042	GreenWorks Janitorial Services	4,145.00	
Bill Pmt -Check	08/01/2024	33043	MD - Rodriguez, Jose	35,333.33	
Bill Pmt -Check	08/01/2024	33044	Mr. Rooter Plumbing	703.59	
Bill Pmt -Check	08/01/2024	33045	Rush Truck Center Ceres	1,474.82	
Bill Pmt -Check	08/01/2024	33046	Verizon Wireless	574.29	
Check	08/06/2024	33047	REFUND - Ambulance:REFUND - Nor	257.05	
Bill Pmt -Check	08/06/2024	33048	Airgas USA, LLC	152.96	
Bill Pmt -Check	08/06/2024	33049	Bound Tree Medical LLC	598.77	
Bill Pmt -Check	08/06/2024	33050	Life-Assist	863.97	
Bill Pmt -Check	08/06/2024	33051	Mission Linen Supply	880.67	
Bill Pmt -Check	08/06/2024	33052	Pacific Records Management	333.60	
Bill Pmt -Check	08/06/2024	33053	Patterson Irrigator	450.00	
Bill Pmt -Check	08/06/2024	33054	Staples Advantage	443.06	
Bill Pmt -Check	08/06/2024	33055	TID Turlock Irrigation District +06	2,141.98	
Bill Pmt -Check	08/06/2024	33056	Workbench True Value Hdwe.	13.21	
Bill Pmt -Check	08/06/2024	33057	Zoll	853.96	
Bill Pmt -Check	08/12/2024	33058	Amazon	111.07	
Bill Pmt -Check	08/12/2024	33059	AMR-American Medical Response	9,616.75	
Bill Pmt -Check	08/12/2024	33060	Bound Tree Medical LLC	322.50	
Bill Pmt -Check	08/12/2024	33061	City Of Patterson-H2O, sewer, garbag	615.32	
Bill Pmt -Check	08/12/2024	33062	Everon / ADT / Protection One	325.19	
Bill Pmt -Check	08/12/2024	33063	Language Line	100.00	
Bill Pmt -Check	08/12/2024	33064	Life-Assist	2,877.89	
Bill Pmt -Check	08/12/2024	33065	McKesson Medical Surgical Inc.	1,566.43	
Bill Pmt -Check	08/12/2024	33066	MO-CAL Office Solutions	109.74	
Bill Pmt -Check	08/12/2024	33067	Monique Whitworth	600.00	
Bill Pmt -Check	08/12/2024	33068	Patterson City Tow Service	725.00	
Bill Pmt -Check	08/12/2024	33069	Paul Oil Co., Inc.	8,997.61	
Bill Pmt -Check	08/12/2024	33070	Physicians Service Bureau	367.23	

## Del Puerto Health Care District Warrants by Bank Account

August 2024

Type	Date	Num	Name	Credit	Notes
Bill Pmt -Check	08/12/2024	33071	Sanofi Pasteur, Inc	1,390.68	
Bill Pmt -Check	08/12/2024	33072	Staples Advantage	133.09	
Bill Pmt -Check	08/12/2024	33073	Stericycle	638.14	
Bill Pmt -Check	08/12/2024	33074	Stericycle	191.45	
Bill Pmt -Check	08/12/2024	33075	Stericycle / Shred-it	117.35	
Bill Pmt -Check	08/12/2024	33076	Stericycle / Shred-it	340.32	
Bill Pmt -Check	08/12/2024	33077	Terminix	161.00	
Bill Pmt -Check	08/12/2024	33078	Walker Company	600.00	
Bill Pmt -Check	08/12/2024	33079	Westside Landscape & Concrete	302.00	
Bill Pmt -Check	08/23/2024	33080	Airgas USA, LLC	662.40	
Bill Pmt -Check	08/23/2024	33081	Barton Overhead Door	VOID	
Bill Pmt -Check	08/23/2024	33082	Bound Tree Medical LLC	1,087.12	
Bill Pmt -Check	08/23/2024	33083	Cole Huber (Cota Cole)	8,451.07	Prior months bills
Bill Pmt -Check	08/23/2024	33084	Comcast - Other	192.57	
Bill Pmt -Check	08/23/2024	33085	Comcast Business Voice Edge	2,260.69	
Bill Pmt -Check	08/23/2024	33086	Frontier-3755	302.21	
Bill Pmt -Check	08/23/2024	33087	Golden State Communications	249.38	
Bill Pmt -Check	08/23/2024	33088	GreenWorks Janitorial Services	6,680.00	
Bill Pmt -Check	08/23/2024	33089	Life-Assist	1,104.52	
Bill Pmt -Check	08/23/2024	33090	McKesson Medical Surgical Inc.	5,806.34	
Bill Pmt -Check	08/23/2024	33091	Mission Linen Supply	874.56	
Bill Pmt -Check	08/23/2024	33092	Patterson Irrigator	600.00	
Bill Pmt -Check	08/23/2024	33093	Paul Oil Co., Inc.	3,197.40	
Bill Pmt -Check	08/23/2024	33094	PG&E	30.65	
Bill Pmt -Check	08/23/2024	33095	Rush Truck Center Ceres	2,434.05	
Bill Pmt -Check	08/23/2024	33096	Stanislaus County EMS Agency	7,220.00	
Bill Pmt -Check	08/23/2024	33097	West Side Storage Baldwin	216.00	
Check	08/26/2024	33098	REFUND - Ambulance:REFUND - Kai	4,965.00	refund of overpaid PT accounts
Check	08/26/2024	33099	REFUND - Ambulance:REFUND - Alig	696.60	
Check	08/26/2024	33100	REFUND - Ambulance:REFUND - Rav	3,605.00	
Check	08/26/2024	33101	REFUND - Ambulance:REFUND - Onr	75.00	
Check	08/26/2024	33102	REFUND - Ambulance:REFUND - Pat	50.00	
Bill Pmt -Check	08/26/2024	33103	MD - Rodriguez, Jose	17,830.80	3 Qtrs Productivity Bonus
Bill Pmt -Check	08/26/2024	33104	PG&E	25.53	
<b>Total 101.011 - TCB-Operating Checking 1739</b>				<b>251,204.14</b>	
<b>101.012 - TCB-Payroll Account 2999</b>					
Liability Check	08/01/2024	EFT	Corebridge / AIG / VALIC	15,884.82	
Liability Check	08/01/2024	E-pay	EDD State of California	8,675.43	
Liability Check	08/01/2024	E-pay	Internal Revenue Service	42,975.76	
Paycheck	08/01/2024	25800	Employee Payroll	3,921.71	
Paycheck	08/01/2024	25801	Employee Payroll	225.57	
Liability Check	08/01/2024	25802	Stanislaus County Sheriff - Garn 37	55.38	
Liability Check	08/01/2024	25803	United Steelworkers	382.33	
Liability Check	08/05/2024	E-pay	EDD State of California	216.33	
Liability Check	08/05/2024	E-pay	Internal Revenue Service	1,135.32	
Paycheck	08/05/2024	25804	Employee Payroll	3,526.39	
Liability Check	08/14/2024		Payroll Direct Deposit	132,331.67	
Liability Check	08/15/2024	EFT	Corebridge / AIG / VALIC	16,314.69	
Liability Check	08/15/2024	E-pay	EDD State of California	580.12	

## Del Puerto Health Care District Warrants by Bank Account

August 2024

Type	Date	Num	Name	Credit	Notes
Liability Check	08/15/2024	E-pay	EDD State of California	9,859.89	
Liability Check	08/15/2024	E-pay	Internal Revenue Service		
Liability Check	08/15/2024	E-pay	Internal Revenue Service	51,699.33	
Paycheck	08/15/2024	25805	Employee Payroll	4,002.91	
Paycheck	08/15/2024	25806	Employee Payroll	31.46	
Paycheck	08/15/2024	25807	Employee Payroll	2,134.48	
Paycheck	08/15/2024	25808	Employee Payroll	944.23	
Liability Check	08/15/2024	25809	Franchise Tax Board	322.50	
Liability Check	08/15/2024	25810	Stanislaus County Sheriff - Garn 37	100.00	
Liability Check	08/15/2024	25811	United Steelworkers	638.66	
Liability Check	08/21/2024	EFT	AFLAC	1,254.44	
Liability Check	08/21/2024	EFT	CA Choice	51,950.62	
Liability Check	08/21/2024	EFT	Principal Life Insurance Co	6,949.24	
Liability Check	08/21/2024	25812	LegalShield	619.35	
Liability Check	08/28/2024		Payroll Direct Deposit	108,813.18	
Liability Check	08/29/2024	EFT	Corebridge / AIG / VALIC	15,511.08	
Liability Check	08/29/2024	E-pay	EDD State of California	8,401.81	
Liability Check	08/29/2024	E-pay	Internal Revenue Service	42,416.97	
Paycheck	08/29/2024	25813	Employee Payroll	3,838.63	
Paycheck	08/29/2024	25814	Employee Payroll	799.52	
Paycheck	08/29/2024	25815	Employee Payroll	114.80	
Liability Check	08/29/2024	25816	California State Disbursement Unit	296.30	
Liability Check	08/29/2024	25817	Franchise Tax Board	452.18	
Liability Check	08/29/2024	25818	Stanislaus County Sheriff - Garn 37	100.00	
Liability Check	08/29/2024	25819	United Steelworkers	353.66	
<b>Total 101.012 - TCB-Payroll Account 2999</b>				<b>537,830.76</b>	
<b>101.015 - TCB - Keystone C 8641</b>					
Bill Pmt -Check	08/06/2024	10407	Gilberto Arroyo-06	330.00	
Bill Pmt -Check	08/06/2024	10408	TID Turlock Irrigation District +06	703.87	
Bill Pmt -Check	08/12/2024	10409	City Of Patterson-H2O, sewer, garbag	157.42	
<b>Total 101.015 - TCB - Keystone C 8641</b>				<b>1,191.29</b>	
<b>Total 101.010 - Tri Counties Bank</b>				<b>790,226.19</b>	
<b>Total 101.000 - Cash and cash equivalents</b>				<b>790,226.19</b>	
<b>103.000 - Restricted Funds</b>					
<b>103.100 - TCB-USDA Debt Reserve 7237</b>					
Check	08/15/2024	eft	USDA Rural Development Loan-EFT	10,060.00	
<b>Total 103.100 - TCB-USDA Debt Reserve 7237</b>				<b>10,060.00</b>	
<b>Total 103.000 - Restricted Funds</b>				<b>10,060.00</b>	
<b>TOTAL</b>				<b>800,286.19</b>	
Less: irregular items					
highlighted				35,673.47	
3rd payroll in August				181,098.13	
				<b>216,771.60</b>	
<b>NET WARRANT ISSUED - AUGUST 2024</b>				<b>583,514.59</b>	





## BOARD OF DIRECTORS BOARD OF DIRECTORS

Anne Stokman, RN, President  
 Timothy Benefield, Vice-President  
 Becky Campo, Secretary  
 Luis Avila, Treasurer

PO Box 187, Patterson, CA 95363  
 Phone (209) 892-8781 Fax (209) 892-3755

**BOARD OF DIRECTORS MEETING MINUTES**  
**Monday, August 26, 2024 @ 6:00 pm**

1. **Call to order at 6:10 pm** by President, Anne Stokman
2. **Pledge of Allegiance**
3. **Roll Call**
  - Directors Present:** President, Anne Stokman  
 Vice President, Timothy Benefield  
 Treasurer, Luis Avila  
 Secretary, Becky Campo
  - Staff Present:** CEO, Karin Freese  
 Ambulance Director, Paul Willette  
 Health Center Manager, Suzie Benitez  
 HR Manager, Robert Trefault  
 Clerk of the Board/Financial Accounting Manager, Maria Reyes-Palad  
 Clinical Ed and QI Manager, Jim Withworth  
 Medical Director, Jose Rodriguez MD
  - District Legal Council:** Dave Ritchie, Cole Huber, LLP
  - Public:** Ms. Sylvia Ramirez

*We have a quorum.*
4. **Reading of the District's Vision, Mission, and Value Statements:**
  - Vision: "A locally cultivated, healthier community."*
  - Mission: "To provide, promote, and partner in quality healthcare for all."*
  - Values: "Compassion – Commitment – Excellence"*
5. **Public Comment Period**  
 Ms. Freese reported candidacy filing had closed with a contest on Zone 3. Ms. Ramirez is not eligible for appointments until December 6, 2024.
6. **Declarations of Conflict** [Board members disclose any conflict of interest with agenda items]  
 None.
7. **Approval of Agenda:**
  - M/S/C: To approve the agenda as presented.**  
 Directors Benefield/Avila
  - Ayes:** Directors Stokman, Benefield, Avila, Campo
  - Nays:** None
  - Abstain:** None
  - Motion: Passed**
8. **Consent Calendar\*** [Routine committee reports, minutes, and non-controversial items]
  - A. \*Approve Finance Committee Minutes – June 22, 2024

- B. \*Approve Finance Report & Warrants for the month ending June 30, 2024
- C. \*Approve Board Meeting Minutes – July 29, 2024
- D. \*Approve Finance Report & Warrants for the month ending July 31, 2024
- E. \*Approve Board Meeting Minutes – August 12, 2024

**M/S/C: To approve the consent calendar items as presented.**

Directors Campo/Avila

**Ayes:** Directors Stokman, Benefield, Avila, Campo

**Nays:** None

**Abstain:** None

**Motion: Passed**

## 9. Regular Calendar

- A. \*Any Consent Calendar items moved to the Regular Calendar **NONE**
- B. **Renewal of Health Center Medical Director's Contract**

Ms. Freese reported Dr. Rodriguez' ten (10) years with the district, whose current contract is going to expire by the end of August of 2024. Dr. Rodriguez expressed how appreciation with the management team and employees that brought interest in continuing to serve the district for more years. Mentioned as well were the growth, quality of service and huge changes in the district within his ten year tenure. Staff was recommending renewing Dr. Rodriguez's contract for another five (5) years with an annual rate of \$340,260 as a family physician plus \$118,000 per year as the Health Center's Medical Director.

**M/S/C Directors Campo/Avila: To approve the renewal of the Health Center's Medical Director's contract for another five (5) years with a total annual rate of \$458,260.**

**Ayes:** Directors Stokman, Benefield, Avila, Campo

**Nays:** None

**Abstain:** None

**Motion: Passed with Roll Call Vote**

- 10. **Recess to Closed Session** *[The Board of Directors may recess to closed session to discuss certain matters as legally permitted. Any action taken shall be reported in open session.]*  
**Adjourned to Closed Session @ 6:13pm**

Gov't Code section 54957: Public Employment Employee Performance Evaluation  
Title: Chief Executive Officer

- 11. **Return to Open Session @ 7:38pm – Report of Closed Session - No Action taken in Closed Session.**

## 12. Regular Calendar (continued)

- C. **Review Chief Executive Officer's Compensation & Contract**

Board President Stokman recognized the excellent service and management that CEO Freese had provided the District in the previous fiscal year, which led to significant accomplishments and positive reviews in the Employee Survey. The Management team spoke and expressed their recognition of the CEO's leadership for eight (8) years that resulted in the accomplishment of the district goals, fiscal sustainability, and a solid vision for the future.

HR Manager Trefault presented the 2024 CEO salary range market analysis report using 2022 public agency's salaries for comparison. Recommendation of a new annual salary of \$235,000 was proposed. Board members stated their individual reasons for supporting and not supporting the proposed amount for the CEO's salary.

**M/S Directors Benefield/Stokman:** To approve CEO's new salary compensation to \$235,000.

**Ayes:** Stokman, Benefield

**Nays:** Campo, Avila

**Abstain:** None

**Motion: Failed**

The district's counsel Ritchie laid out various options. Further discussions between the Board and CEO ensued.

**A temporary recess was called for another five minutes at 8:16 pm.**

Board discussions continued. The board recommended reviewing CEO evaluation policies and procedures to create a clear and defined outline for future reference.

**M/S Directors Campo/Benefield:** To increase by the CEO's current compensation by \$25,000.

**Ayes:** Directors: Stokman, Benefield, Campo

**Nays:** Avila

**Abstain:** None

**Motion: Passed – Roll Call Vote by majority**

**13. Written Reports** (*Directors may raise any questions they have*)

- A. Administration – Ms. Freese
- B. Ambulance – Mr. Willette
- C. Health Center – Ms. Benitez
- D. Human Resources – Mr. Trefault
- E. Legislative Watch List – Ms. Freese
- F. Community Health Needs Assessment – Director Stokman/Ms. Freese

**14. Strategic Plan**

- A. FY 2024-25 Draft Strategic Plan with Prioritized Objectives, SMART Goals, and Action Plan. Ms. Freese presented the summary of the fiscal year's Objectives and Goals. Goals were discussed and identified in their respective priority order. The need to prioritize and reduce the number of objectives expected to be accomplished within the fiscal year was discussed with no specific conclusions.

**Adjourned to Close Session @ 9:07pm.**

**15. Closed Session** [*Board of Directors may recess to closed session to discuss certain matters as legally permitted. Any action taken shall be reported in open session.*]

- A. Health & Safety Code 321069(c)(2) District Health Care Trade Secret (i.e., necessary to initiate a new district service or program or add a district health care facility and, if prematurely disclosed, create a substantial probability of depriving the district of a substantial economic benefit).

**16. Return to Open Session @ 9:16pm – Direction given to staff**

**17. Director Correspondence, Comments, Future Agenda Items**

**18. Upcoming Regular Board and Standing Committee Meeting Dates**

Finance – Wed, Sep 25 @ 6:00 PM	Board – Mon, Sep 30 @ 6:00 PM
Finance – Wed, Oct 23 @ 6:00 PM	Board – Mon, Oct 28 @ 6:00 PM
Finance – Wed, Nov 20 @ 6:00 PM	Board – Mon, Nov 25 @ 6:00 PM

**19. Adjourned @ 9:17pm**

Respectfully Submitted:

\_\_\_\_\_  
Becky Campo, Board Secretary

\_\_\_\_\_  
Date Signed

DRAFT





## BOARD OF DIRECTORS BOARD OF DIRECTORS

Anne Stokman, RN, President  
 Timothy Benefield, Vice-President  
 Becky Campo, Secretary  
 Luis Avila, Treasurer

PO Box 187, Patterson, CA 95363  
 Phone (209) 892-8781 Fax (209) 892-3755

## BOARD OF DIRECTORS SPECIAL MEETING MINUTES

Monday, September 23, 2024 @ 6:00 pm

1. **Call to order at 6:07 pm** by President, Anne Stokman
2. **Pledge of Allegiance**
3. **Roll Call – Quorum established**
  - Directors Present:** President, Anne Stokman  
 Vice President, Timothy Benefield  
 Treasurer, Luis Avila  
 Secretary, Becky Campo
  - Staff Present:** CEO, Karin Freese  
 Ambulance Director, Paul Willette
  - District Legal Council:** Dave Ritchie, Cole Huber, LLP (absent)
  - Public:** None
4. **Reading of the District's Vision, Mission, and Value Statements:**
  - Vision:* "A locally cultivated, healthier community."
  - Mission:* "To provide, promote, and partner in quality healthcare for all."
  - Values:* "Compassion – Commitment – Excellence"
5. **Public Comment Period:** None
6. **Declarations of Conflict:** None
7. **Approval of Agenda:** **M/S/C: To approve the agenda as presented.**  
 Directors Benefield/Avila  
**Ayes:** Directors Stokman, Benefield, Avila, Campo  
**Nays:** None  
**Abstain:** None  
**Motion: Passed**
8. **Recess to Closed Session at 6:10 PM**
  - A. Health & Safety Code 321069(c)(2) District Health Care Trade Secret (i.e., necessary to initiate a new district service or program or add a district health care facility and, if prematurely disclosed, create a substantial probability of depriving the district of a substantial economic benefit).
9. **Return to Open Session – Report of Closed Session Actions**
  - A. The Board gave directions to staff and, moved by Director Stokman and seconded by Director Campo, approved by roll call vote 4-0, **Resolution 2024-10 Declaration of Intent to Develop a Medical Park within the District Boundaries** which shall be

included in the meeting minutes and approved as a consent item on an open meeting agenda.

**10. Upcoming Regular Board and Standing Committee Meeting Dates Information**

Finance – Tue, Sep 24 @ 6:00 PM                      Board – Mon, Sep 30 @ 6:00 PM

Finance – Wed, Oct 23 @ 6:00 PM                      Board – Mon, Oct 28 @ 6:00 PM

**11. Adjourn @ 7:10 pm**

Respectfully Submitted:

\_\_\_\_\_  
Becky Campo, Board Secretary

\_\_\_\_\_  
Date Signed

DRAFT

## Del Puerto Health Care District

6 Years



Maria  
Reyes-Palad  
(Finance & Accounting  
Manager)

New Hire



Jasmine  
Sanchez  
(District Executive  
Secretary)

## Patterson District Ambulance

1 Year



Brenda Vargas  
(EMT)

New Hire



Michael  
Huggins  
(Paramedic)

## Del Puerto Health Center

10 Years



Jose  
Rodriguez  
(Chief Medical  
Officer)

7 Year



Aracely  
Ortiz-Rodriguez  
(Admin M.A.)

## Del Puerto Health Center

3 Years



Jessica  
Herrera-Gomez  
(LCSW)

# Del Puerto Health Care District

CEO's Report by Karin Freese  
June 2024

## Financial Position– August 31, 2024:

• Cash Balance (all funds)	+	\$6,161,899
• <b>Restricted Funds</b>	-	<b>\$2,987,219</b>
• <b>Current Liabilities</b>	-	<b>\$508,781</b>
• <b>Unencumbered Cash</b>	=	<b>\$3,123,802</b>

## Financial Summary:

*As of August 31, 2024, Del Puerto Health Care District maintains a strong financial position with total assets of \$13.2 million, reflecting a 22% increase from the previous year. While there was a slight decline from July 2024, the district's financial health remains stable overall. Current assets stand at \$7.8 million, a significant 41% increase from August 2023, largely driven by an increase in cash reserves. Fixed assets remain steady at \$5.1 million, showing minimal change over the past year.*

*On the liabilities side, the district reports total liabilities of \$2.2 million, which represents a slight 1% decrease from July 2024. This includes a balance between current and long-term liabilities, indicating that the district's obligations remain manageable. Total equity stands at \$10.9 million, a 27% growth from the prior year, despite a small decline of 1% from July 2024, which showcases the overall financial strength of the district.*

*In terms of income, the district generated gross patient service revenue of \$1.88 million for the months of July and August 2024. However, after adjustments and accounting for bad debt, the district reported a year-to-date net loss of \$22,369, a significant decline compared to July's small profit of \$72,489. The district's operational expenses, including salaries and wages totaling \$573,042, professional fees, and other employee-related costs, contributed to this net loss, with total expenses for July and August amounting to \$1.6 million, slightly under budget but enough to affect profitability.*

*The district's cash position remains strong, with a cash balance of \$6.1 million and unencumbered cash reserves of \$3.1 million, representing 210% of its operating reserves, up from 187% in July. This reflects strong cash management despite the overall net loss. In summary, Del Puerto Health Care District remains financially sound with growing assets and adequate liquidity, though it faces challenges with rising expenses and revenue adjustments, leading to a net loss for the year-to-date. Improved revenue collection and cost management will be critical to returning to profitability in the coming months.*

## Administration:

- Conferences occupied each week in September:
  - **The BETA Employee and Patient Safety Symposium** was attended by our medical director, health center manager, HR manager, ambulance director, ambulance quality improvement and clinical education manager, and CEO.
  - The **California Special District's Association annual conference** was held Sept 9-12 and attended by our HR and Finance Managers and the CEO. Themed "Leadership From the Inside

# Del Puerto Health Care District

CEO's Report by Karin Freese

June 2024

Out," the conference featured keynote speakers, including a prominent author, coach, and "America's Most-Trusted Celebrity Psychologist." Attendees participated in breakout sessions covering special district-specific topics, networking with peers, and engaging with industry suppliers. Key topics include updates on zero-emission vehicle reporting requirements, new virtual meeting rules under the Brown Act, the California Voting Rights Act's impact on special districts, and strategies for improving website accessibility in the current regulatory landscape.

- From Sept 17 to 20, the **California Ambulance Association Conference** was held in Anaheim and attended by the Director of Ambulance Operations, EMS QI/CE Manager, and CEO. The 76th Annual California Ambulance Association (CAA) Convention, held from September 17-20, 2024, at the Westin Anaheim, focused on EMS leadership and resilience. The convention featured three tracks covering key topics: disaster and counterterrorism medicine, operational leadership in EMS, and legislative updates impacting the industry. Attendees explored challenges in ambulance service reimbursements, emerging workplace trends, and innovative solutions in EMS operations. The event also offered networking opportunities and sessions addressing the evolving regulatory and operational landscape of emergency medical services.
- From Sept 25 to 27, the **Association of California Health Care Districts** convened in Sacramento. Board President Stokman, CEO, Finance Manager, Health Center Manager, and newly hired Executive Secretary attended. Topics included improving board governance, exploring the future of healthcare, addressing health equity, and fostering innovation within the healthcare industry. The meeting also examined how healthcare environments are changing and the role of social determinants of health. Additionally, emergency response and preparedness in healthcare were discussed. The ACHD Annual Meeting allowed attendees to learn about these key topics, build relationships, and hear about healthcare district initiatives.

## Legislation/Advocacy Activities:

- See [attached Legislative update](#) and our web page at: <https://www.dphealth.org/legislative-priorities>

## Upcoming Events:

Event	Location	Notes
Grayson Night Out (Oct 11)	Grayson	Community-wide Public Safety Meet & Greet
Special District Leadership Academy (Nov 3-6)	San Rafael	Special District Leadership Academy (Mr. Trefault and Ms. Ramirez confirmed)

# Board Legislative Update

## LegiScan Monitor Report

September 27, 2024

**Priority:** 10 / 10

**Topic:** • EMS

California **Summary:** Requires a health insurance policy issued, amended, or renewed on or after January 1, 2025, to include coverage for services by a community paramedicine program, a triage to alternate destination program, and a mobile integrated health program.

SB1180 **Sponsors:** Ashby, A.; Bonta, M.; Wahab, A.

**Status:** **2024-09-10 / Enrolled**  
Enrolled and presented to the Governor at 4 p.m.

**Priority:** 8 / 10

**Topic:** • Health

California **Summary:** This bill would require that each critical access hospital be reimbursed 100% of projected reasonable and allowable costs for covered Medi-Cal services on or after January 1, 2026.

SB1423 **Sponsors:** Dahle, B.; Alvarado-Gil, M.; Gallagher, J.; Grove, S.; Hurtado, M.; Patterson, J.; Jones, B.; Dahle, M.; Ochoa Bogh, R.; Wood, J.

**Status:** **2024-09-22 / Vetoed**  
In Senate. Consideration of Governor's veto pending.

**Priority:** 7 / 10

**Topic:** • EMS

**Summary:** This bill would require an EAP to provide up to 20 mental health treatments per issue per calendar year, and would include post-traumatic stress disorder in the definition of "issue" for purposes of those provisions.

The bill would also require an EAP to schedule an appointment with a mental health treatment provider within 48 hours, upon request of an emergency ambulance employee.

This bill would require an emergency ambulance provider to offer to all emergency ambulance employees, upon the employee's request, peer-to-peer services to provide peer representatives who are available to come to the aid of their fellow employees on a broad range of emotional or professional issues.

The bill would require a peer support program to be implemented through a labor-management agreement negotiated separately from a collective bargaining agreement covering affected employees.

**Sponsors:** Rodriguez, F.; Cervantes, S.

**Status:** **2024-09-12 / Enrolled**  
Enrolled and presented to the Governor at 4 p.m.

**Priority:** 3 / 10  
**Topic:** • EMS  
• Health  
**Summary:** The bill would prohibit a person from furnishing information regarding a medical debt to a consumer credit reporting agency.  
**Sponsors:** Limon, M.; Becker, J.  
**Status:** **2024-09-24 / Passed**  
Chapered by Secretary of State. Chapter 520, Statutes of 2024.

**Priority:** 0 / 10  
**Topic:** • EMS  
**Summary:** An act to add Section 1797.232 to the Health and Safety Code, relating to emergency medical services.  
**Sponsors:** Bennett, S.  
**Status:** **2024-09-05 / Enrolled**  
Enrolled and presented to the Governor at 4 p.m.





## Ambulance Report August 2024

Patterson responses in August: 248 responses resulting in 177 transports – a notable decrease from the busiest July in my tenure. Our BLS unit responded to 8 calls and transported 5. There were 246 responses in the Patterson District Ambulance response area resulting in 169 transports. PDA units responded to 227 of 246 (92.28%) EMS calls in our district and transported 161 of 169 (95.27%) of all patients transported from our district. AMR had 8 responses into the district with 3 transports and Westside had 11 responses yielding 5 transports. PDA responded into the Westside District 11 times which resulted in 8 transports and 7 responses in AMR response area with 6 transports.

The entire EMS system definitely slowed down in August, unexpectedly so for the summer months. All ambulance providers saw decrease response volume which resulted in less transports to area emergency rooms.

The football season is in full swing resulting in many football standbys for PDA. This is a time of year that really stretches PDA as we work to staff our normal systems units and cover the standby events.

Jim and I met with the new athletic director for Patterson HS, Dwight Jones, to discuss football standbys and ensure expectations were aligned.

District was represented at the Patterson National Night Out event on August 6<sup>th</sup>. PDA, Health Center, and Administration staff all participated. It was great exposure for the District and a good time was had by all.

Jim setup a meeting with a representative from the Stanislaus County Mobile Behavioral Health team and leadership from law, fire, and PDA to better understand this relatively new resource to the County.

Dr Bains, our new medical director, was on site at PDA for a meet and greet with staff. Dr Bains brings a tremendous enthusiasm and a wealth of resources to PDA. PDA staff has already participated in two simulation lab training sessions at Kaiser with Kaiser ER physicians and nurses. We intend to make the most of this monthly opportunity. Interestingly, Kaiser staff has learned from us as we have learned from them.



### Executive Summary Snapshot

07/31/24	06/30/24	12 Month Avg
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#### Gross Charges

\$1,062,178...	\$893,294.00	\$894,978.83
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#### Transports & Billable Dry Runs

247	205	205
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#### Collections

\$325,753.00	\$314,707.00	\$310,682.00
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#### Contractual Adjustments

\$596,628.00	\$527,556.00	\$535,262.25
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#### Write Offs

-\$10,284.00	\$65,671.00	
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#### Average Daily Revenue

\$35,405.93	\$28,815.94	\$29,832.63
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#### Revenue Per Transport

\$4,300.32	\$4,357.53	\$4,362.20
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#### Collections Per Transport

\$1,318.84	\$1,535.16	\$1,514.29
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#### Contractual Allowance Per Transport

\$2,415.50	\$2,573.44	\$2,608.91
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### Month Ending

07/31/24

07/31/24	06/30/24	12 Month Avg
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#### Collection % Gross

30.7%	35.2%	34.7%
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#### Accounted for Funds

86.8%	102.0%	101.4%
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#### Aging by Range

Payor Class	Current Month	Previous Month	12 Month Avg
0 - 30	\$330,127.00	\$265,582.00	\$245,299.92
31 - 60	\$255,559.00	\$265,579.00	\$267,260.08
61 - 90	\$114,447.00	\$92,269.00	\$138,227.67
91 - 120	\$54,459.00	\$72,488.00	\$65,138.42
120+	-\$14,776.00	-\$45,994.00	

#### Aging Payor Class

Payor Class	Current Month	Previous Month	12 Month Avg
Medicare	\$112,167.00	\$104,986.00	\$94,904.17
Medicaid	-\$67,128.00	-\$84,013.00	
Insurance	\$320,705.00	\$338,017.00	\$328,848.25
Self Pay	\$364,323.00	\$286,130.00	\$323,108.67
Facility	\$9,750.00	\$4,805.00	\$4,317.19

#### Days Sales Outstanding

21	18	22
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### Revenue Cycle Performance

07/31/24	06/30/24	12 Month Avg
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#### Charges by Class

Payor Class	Current Month	Previous Month	12 Month Avg
Medicare	\$404,238.00	\$395,244.00	\$351,690.50
Medicaid	\$328,125.00	\$255,395.00	\$300,413.75
Insurance	\$208,520.00	\$181,340.00	\$165,409.17
Self Pay	\$121,295.00	\$81,315.00	\$77,465.42
Facility			

#### Collections by Class

Payor Class	Current Month	Previous Month	12 Month Avg
Medicare	\$63,707.00	\$58,728.00	\$54,837.33
Medicaid	\$90,676.00	\$59,546.00	\$101,894.00
Insurance	\$160,734.00	\$181,677.00	\$142,435.08
Self Pay	\$10,636.00	\$14,756.00	\$11,515.58
Facility			

#### Transports by Class

Payor Class	Current Month	Previous Month	12 Month Avg
Medicare	91	84	77
Medicaid	79	60	69
Insurance	46	35	36
Self Pay	31	26	23
Facility			

#### Pay Mix Transports

Payor Class	Current Month	Previous Month	12 Month Avg
Medicare	36.8%	41.0%	37.4%
Medicaid	32.0%	29.3%	33.5%
Insurance	18.6%	17.1%	17.7%
Self Pay	12.6%	12.7%	11.4%
Facility	0.0%	0.0%	0.0%

#### Pay Mix Aging

Payor Class	Current Month	Previous Month	12 Month Avg
Medicare	15.2%	16.2%	12.2%
Medicaid	-9.1%	-12.9%	0.0%
Insurance	43.3%	52.0%	42.3%
Self Pay	49.2%	44.0%	41.6%
Facility	1.3%	0.7%	0.6%

## Health Center Report August 2024/ Suzie Benitez

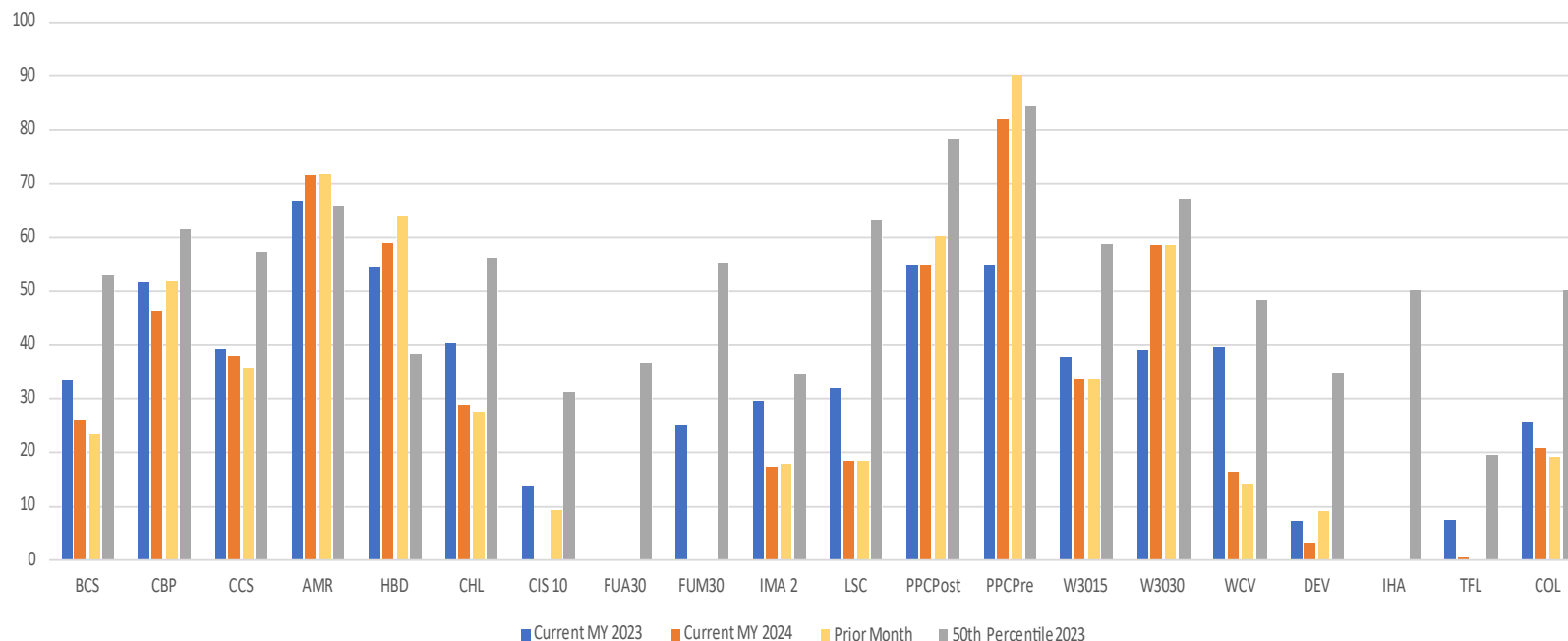
<b>Encounter August 2024</b>		
<b><i>Primary Care Vacation/Sick/CME time off</i></b>		
<b>Provider</b>	<b>Hours worked</b>	<b>Encounters</b>
Rodriguez	132	457
Singh	130	414
Barragan	0	0
Mercado	128	310
<b>Primary Total</b>	<b>380</b>	<b>1,181</b>
<b><i>Mental Health Encounters</i></b>		
Herrera		100
<i>Saturday Clinics</i>		<b>45 Raj worked</b>
<b>HC Total Encounters</b>		<b>1,326</b>
<b>Urgent Care Clinic Encounters (Tuesday and Thursday)</b>		
<b>Date</b>	<b>Time</b>	<b>Encounters</b>
February	5:00pm-9:00pm	170
March	5:00pm-9:00pm	134
April	5:00pm-9:00pm	133
May	5:00pm-9:00pm	82% Medi-cal 18% Private =136
June	5:00pm-9:00pm	91
July	5:00pm-9:00pm	66% Medi-cal 34% Private = 98
August	5:00pm-9:00pm	163
<ul style="list-style-type: none"> <li>• National night out booth on August 6<sup>th</sup>.</li> <li>• Monthly Health Plan Meeting (HEDIS MEASURES SUPPORT)</li> <li>• Community Event-Topic "Depression" scheduled for Tuesday, October 8<sup>th</sup> from 10:00-11:30 am at the City Hall in Patterson. Presentation will be provided by Dr. Rodriguez and Jessica Herrera, LCSW.</li> </ul>		

Board Report August 2024

<b>Column1</b>	<b>Column2</b>
<b>2024 Measures</b>	<b>2024 Measure Description</b>
IHA	Initial Health Appointment
DEV	Developmental Screening in the First Three Years of Life
TFL-CH	Topical Fluoride for Children
BCS	Breast Cancer Screening
CCS	Cervical Cancer Screening
CIS10	Childhood Immunization Status-Combination 10
IMA	Immunizations for Adolescents-Combination 2
LSC	Lead Screening in Children
W30_1	Well-Child Visits in the First 0 to 15 Months-Six or More Well-Child Visits
W30_2	Well-Child Visits in the First 15 Months to 30 Months-Two or More Well-Child Visits
WCV	Child and Adolescent Well Care Visits
CBP	Controlling High Blood Pressure
HBD	Hemoglobin A1C Control for Patients With Diabetes-HbA1C Poor Control (>9%)
COL	Colorectal Cancer Screening
CHL	Chlamydia Screening Women
PPC_Pre	Timeliness of Prenatal Care
PPC_Post	Timeliness Postpartum Care
FUM	Follow-Up After ED Visits for Mental Illness-30 days
FUA	Follow-Up After ED Visits for Substance Abuse-30 days
AMR	Asthma Medication Ratio
WCV REL	Child and Adolscent WCV-Black or White REL Cohort

# Quality Performance – August 2024MY

Performance for Del Puerto Health Center



	BCS*	CBP*	CCS*	AMR	HBD*^A	CHL	CIS10*	FUA30	FUM30	IMA2*	LSC*	PPC POST	PPC PRE*	W30_15*	W30_30*	WCV*	DEV*	IHA*	TFL*	COL*	WCV REL*
Cur MY 2023	33.3%	51.4%	39.1%	66.7%	54.2%	40.1%	13.6%	0	25%	29.5%	31.8%	54.5%	54.5%	37.5%	38.9%	39.3%	7.0%	0%	7.2%	25.5%	-
Cur MY 2024	25.81%	46.15%	35.78%	71.43%	58.7%	28.57%	-	-	-	17.14%	18.18%	54.55%	81.82%	33.33%	58.33%	16.22%	9.09%	0%	.34%	20.51%	-
2024 Den	31	39	204	7	46	14	-	0	0	35	11	11	11	6	12	561	33	167	585	117	-
Prior Month	23.33%	51.52%	35.61%	71.43%	63.64%	27.27%	9.09%	-	-	17.65%	18.18%	60%	90%	33.33%	58.33%	13.91%	8.82%	0%	0%	18.8%	-
50th Percentile	52.6%	61.3%	57.1%	65.5%	38%	56%	30.9%	36.5%	54.9%	34.3%	62.8%	78.1%	84.2%	58.4%	66.8%	48.1%	34.7%	50%	19.3%	50%	-



Confidential and Proprietary Information

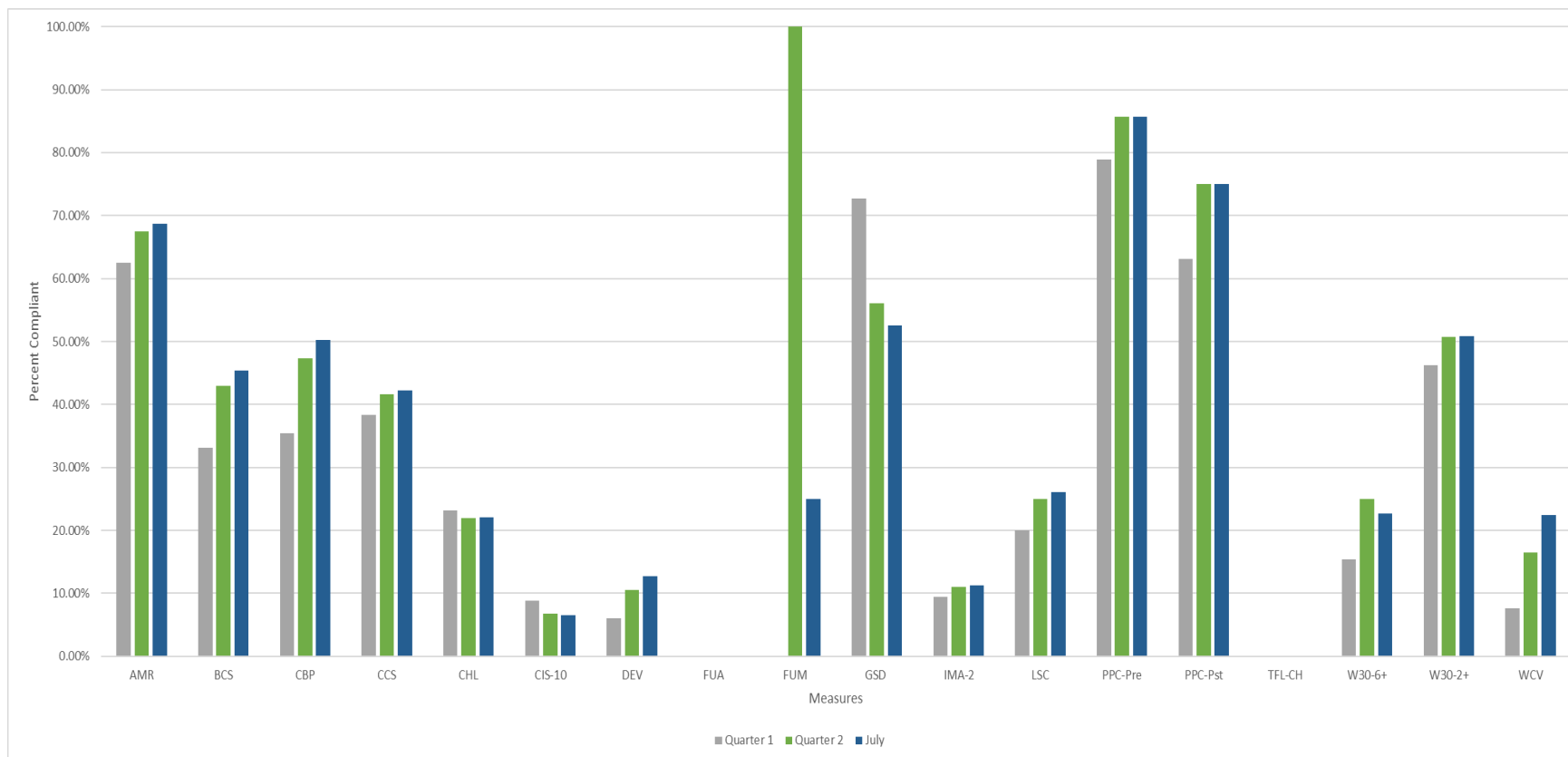
\*Incentivized Measure

^Inverse measure – lower is better

COZEVA Data received through July 29, 2024



# Trend August Report



## Human Resources Status Report September 2024

By Robert Trefault, Human Resources Manager

The Del Puerto Health Care District's Human Resources Department continues to be actively involved in the District's growth and employee engagement. In September, we were able to bring one Paramedics and the District Executive Secretary onto the team. We are still working on recruiting a Pediatrician and an Advanced Practice Provider (e.g., NP, PA).

Human Resources conducted a market review of salary ranges for the management team to be presented at the next Board meeting. This included an update of all management Job Descriptions to ensure accuracy, District needs, and alignment with market expectations. An update of job descriptions in the health center was also completed to ensure accuracy and help with recruitment.

Annual training is a work in progress, and we are at about 60% completion. This is due to employees being due at various times of the year, so a completion percentage would be fluid. We can review each department separately to a point and currently the Health Center is at 80%, Ambulance is at 40%, District is at 20% and the Board is at 0%. We have set training up to send reminders out better and will follow up with managers if anomalies show. If anyone has issues with Vector, they are encouraged to contact us.

We have completed the first edition of the new Del Puerto Health Care District Employee Newsletter and will be asking employees to help us choose a new name. The new format includes information on the District, a focus on an employee, and community news. We plan to send out Newsletters every quarter or special events. We encourage managers to provide team stories to encourage teamwork and increase morale. We have let employees know they can submit fundraisers for community or school events as well.







# The Pulse

September 30, 2024

## City Focus



*Patterson was the third city in Stanislaus County to incorporate on December 22, 1919. In 2023, the population was 23, 517 with an expected growth of 5,000 over the next 5-years.*

## Safety Corner

*Practice good housekeeping: A cluttered workspace can lead to accidents. Keep your area clean and organized.*

## Welcome to Our New Look!



will also have a space for employees to announce events such as school fundraisers or local events. Please contact Human Resources with any ideas or events you have to help make our newsletter better for you and our community.

Welcome to the new “BUZZ”. While we are calling it “The Pulse”, we will be asking your help to give it a new soon so please start coming up with ideas and send them to Human resources. We will publish the newsletter every quarter or when special events occur so, please feel free to let us know if you have something you would like us to include. The newsletter will feature articles to highlight our workforce, our community, and upcoming events. We

We also want to highlight our employees so please know we may ask you to be our featured team member and tell us a little about yourself. This will be a chance to highlight team members, and our accomplishments, so let us know when good things happen. The Health Center has a suggestion box, and the Ambulance team can come by the HR office anytime so feel free to drop HR a note so we can hear the good news. This is also a great time for managers to publish the good things their teams do for all the District to know.

**Leadership on Travel!** The Leadership team went to four different Conferences and Symposiums in September, traveling to Huntington Beach, Indian Hills, Anaheim, and Sacramento. A lot of the latest policies, practices, and leadership ideas were learned by all, and we are anxious to pass them along.

*“Aspire to Inspire”*



	Jan – Sep 2024	Jan – Sep 2023
<b>Ambulance Transports</b>	<b>1,498</b>	<b>1,421</b>
<b>Health Center Visits</b>	<b>11,394</b>	<b>10,821</b>

## CEO Corner

*At DPHCD, we are committed to supporting our employees' and family's well-being. We provide essential resources to help maintain a healthy work-life balance. With paid family leave, you can care for loved ones without*

*worrying about work. Starting December 1st, we're doubling your dental coverage from \$1,500 to \$3,000 per enrollee plus adult ortho coverage of \$1,000 for only \$3.00 more per paycheck. We're also increasing your life insurance from \$100,000 to \$200,000 at no extra cost!*

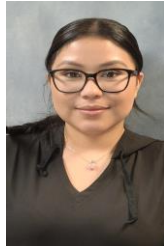
## Special District Fact

Established in 1981, the Del Puerto Hospital Foundation is a nonprofit public benefit corporation dedicated to serving the community through charitable endeavors. Committed to the enhancement of healthcare services, the foundation operates under the provisions of the Nonprofit Public Benefit Corporation Law, ensuring their activities are conducted solely for charitable purposes and not for the private gain of any individual. At the core of their mission lies a steadfast dedication to supporting Del Puerto Health Care District. By aligning their efforts with the community's overarching goals, they strive to maximize the reach of healthcare services, ensuring that the greatest number of individuals in our community receive the vital care they need.

## Anniversaries



Maria Reyes  
6-years



Karen Govea  
4-years



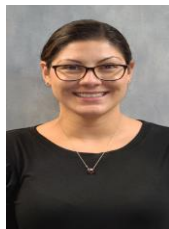
Yesenia Rodriguez  
4-years



Dr Jose Rodriguez  
10-years



Aracely Ortiz-Rodriguez  
7-years



Jessica Herrera-Gomez  
3-Years



Raquel Barbosa  
4-years



Brenda Vargas  
1-year

## Classifieds



This is furry friend but could be a place to let us know about an event or fundraiser for school, church, or community.



Please help support Marisol's daughter as she fundraises her way to the orchestra. Your support, no matter the amount, would be greatly appreciated! Please visit Marisol for more information.



Your event could be here instead of these two furry friends taking a nap.